


# Eagle Pass Independent School District DISTRICT-WIDE EDUCATIONAL IMPROVEMENT COUNCIL

**ACTION REQUIRED**

**TO:** All Principals  
**FROM:** John Cox, Deputy Superintendent for Curriculum & Instruction   
**DATE:** August 19, 2024  
**SUBJECT:** DISTRICT-WIDE EDUCATIONAL IMPROVEMENT COUNCIL ELECTION NOMINATIONS

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The District-Wide Educational Improvement Council election will be done again using Eduphoria Formspace on Wednesday, September 18, 2024 to fill positions that will expire on September 2024. Please advise your staff that they have until Wednesday, September 11, 2024 to complete the 2024-25 DWEIC Nominations Survey on Eduphoria. The positions are as follows:

<u>Elementary</u>	<u>Expires</u>
First Grade	2024
Second Grade	2024
Third Grade	2024
Fourth Grade [Vacancy]	2025
<u>Secondary</u>	
Mathematics	2024
Science	2024
Social Studies	2024
Paraprofessional	2024

1. Please make sure your staff is notified of the election.
2. Nominations will only be available thru Wednesday, September 11, 2024.
3. Voters may only select a representative from their grade/content. (1<sup>st</sup> grade teachers for 1<sup>st</sup> grade representative, Secondary Math teachers for Math representative, etc.).

If additional information is needed concerning these procedures, please do not hesitate to call me at your convenience.

**MODEL ELECTION PROCEDURES FOR THE  
DISTRICT-WIDE EDUCATIONAL IMPROVEMENT COUNCIL**

**1. PURPOSE**

1.1 The purpose of these procedures is to establish a process for the nomination and election of representatives to the DISTRICT-WIDE Educational Improvement Council. These procedures supplement Board policy BQA(Local).

**2. NOMINATIONS**

2.1 At least ten days before the date set for election, the Superintendent will announce to all eligible staff that an election will be conducted for representatives to the Council on such date, and that nominations may be made in accordance with these procedures.

2.2 In order to be nominated, an employee must present a written nomination to the Superintendent in the form prescribed by the District. The nomination must include the nominee's name; position with the District; representative grouping for which election is sought; campus assignment; and verification by the nominee that he/she voluntarily accepts the nomination.

**3. CAMPAIGNING**

3.1 One or more bulletin boards shall be designated at each campus, in the faculty lounge or other employee areas, to be used for the posting of campaign material. Material to be posted must be limited to a maximum size of 9" x 14" and must be professional in content. Each nominee will be entitled to one posting at any given time on each bulletin board designated for campaign material. If space is insufficient, requirements may be adjusted to permit equal access by all nominees.

3.2 School equipment and supplies may not be used for any campaign purposes.

3.3 Employees may not campaign during assigned duty times or in a manner that would interfere with the work of others. Campaign literature may only be distributed in designated non-instructional areas (e.g. faculty lounge).

**4. ELECTION PROCEDURES**

**4A. General Conduct of Election**

The election of representatives to the Council will be made by online ballot using Eduphoria Formspace.

**D. Results of the Election**

4D.1 (a) The nominee(s) with the greatest number of votes in each representative grouping will be elected to the Council. In the event of a tie vote, a run-off election will be held. The run-off election shall be held within five working days following the regular election and will be conducted in accordance with the same procedures as at the regular election.

**5. NON-INTERFERENCE**

5.1 Each employee has the right to participate or not participate in the nomination process, the campaign, and the election process, as a matter of choice.

**6. RESOLUTION OF PROTESTS**

6.1 Any protest arising with respect to a nomination or the conduct or result of an election will be submitted to a committee of three persons selected by the Superintendent. The committee will include an administrator responsible for instruction, a principal who is not a nominee, and a teacher who is not a nominee. The committee will meet and decide the dispute promptly, in order to avoid any delay of the election process. The decision of a majority of the committee shall be final.

## **PROCEDURES FOR PARENT, COMMUNITY, AND BUSINESS REPRESENTATIVE NOMINEES**

### **1. PURPOSE**

1.1 The purpose of these procedures is to establish a process for the nomination of Parents, Community Members, and Business representatives to the District-Wide Educational Improvement Council. These procedures supplement Board Policy BQA(Local).

### **2. NOMINATION PROCEDURE**

2.1 The Superintendent or his designee shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to be nominated and shall solicit volunteers. The principal may also nominate parents from his/her campus.

### **3. NOMINATIONS**

3.1 At least ten working days before the date set for nomination, the Superintendent will announce to parents, community, and businesses that nominations will be accepted for representatives to the Council.

3.2 In order to be nominated as a Parent to the Council, the parent must have a student currently enrolled within the Eagle Pass Independent School District.

3.3 In order to be nominated as a Community representative to the Council, the member must reside within the Eagle Pass Independent School District.

3.4 In order to be nominated as a Business representative to the Council, the member need not reside in nor operate business within the Eagle Pass Independent School District.

### **4. SELECTION OF MEMBERS**

4.1 The district shall try and obtain broad-based community, parent, and business representation. The elected district staff members of the Council will review, select, and recommend to the Superintendent 6 parents, 3 business, and 3 community representatives from the nomination submitted to serve on the District-Wide Educational Improvement Council.